

Charter
United States Strategic Command Strategic Advisory Group

1. Committee's Official Designation: The Committee shall be known as the United States Strategic Command Strategic Advisory Group ("the Group").
2. Authority: The Secretary of Defense, in accordance with the provisions of the Federal Advisory Committee Act (FACA) of 1972 (5 U.S.C., Appendix, as amended) and 41 C.F.R. § 102-3.50(d), established the Group.
3. Objectives and Scope of Activities: The Group shall provide independent advice and recommendations related to the United States Strategic Command (USSTRATCOM) and its operations, as set out in paragraph 4 below.
4. Description of Duties: The Group shall provide to the Secretary of Defense, through the Chairman of the Joint Chiefs of Staff and the Commander, USSTRATCOM, independent advice and recommendations on:
 - a. Scientific, technical, intelligence, and policy-related matters of interest to the Joint Chiefs of Staff and the USSTRATCOM concerning the development and implementation of the Nation's strategic war plans;
 - b. Enhancements in U.S. Strategic Command's mission area responsibilities; and
 - c. Other matters related to the Nation's strategic forces, as requested by the Chairman, Joint Chiefs of Staff or the Commander, USSTRATCOM.
5. Agency or Official to Whom the Committee Reports: The Group shall report to the Secretary of Defense, through the Chairman of the Joint Chiefs of Staff, and the Commander, USSTRATCOM. The Chairman of the Joint Chiefs of Staff may act upon the Group's advice and recommendations.
6. Support: The Department of Defense (DoD), through USSTRATCOM, shall provide support, as deemed necessary, for the Group's performance and shall ensure compliance with the requirements of the FACA, the Government in the Sunshine Act of 1976 ("the Sunshine Act") (5 U.S.C. § 552b, as amended), governing Federal statutes and regulations, and established DoD policies and procedures.
7. Estimated Annual Operating Costs and Staff Years: The estimated annual operating cost, to include travel, meetings, and contract support, is approximately \$600,000. The estimated annual personnel costs to the DoD are 4.5 full-time equivalents.
8. Designated Federal Officer: The Group's Designated Federal Officer (DFO), pursuant to DoD policy, shall be a full-time or permanent part-time DoD employee, and shall be appointed in accordance with established DoD policies and procedures.

The DFO is required to be in attendance at all meetings of the Group and any subcommittees for the entire duration of each and every meeting. However, in the absence of the Group's DFO, a properly approved Alternate DFO, duly appointed to the Group, according to established DoD policies and procedures, shall attend for the entire duration of all meetings of the Group and its subcommittees.

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The DFO, or the Alternate DFO, shall call all meetings of the Group and its subcommittees; prepare and approve all meeting agendas; and adjourn any meeting when the DFO, or the Alternate DFO, determines adjournment to be in the public interest or required by governing regulations or DoD policies and procedures.

9. Estimated Number and Frequency of Meetings: The Group shall meet at the call of the Group's DFO, in consultation with the Chair. The estimated number of Group meetings is two per year.
10. Duration: The need for this advisory function is on a continuing basis; however, this charter is subject to renewal every two years.
11. Termination: The Group shall terminate upon completion of its mission or two years from the date this charter is filed, whichever is sooner, unless extended by the Secretary of Defense or designee.
12. Membership and Designation: The Group shall be comprised of not more than 20 members who are eminent authorities in the fields of strategic policy formulation; nuclear weapon design; national command, control, communications, intelligence, and information operations; or other important aspects of the Nation's strategic forces.

The Group members shall be appointed by the Secretary of Defense or the Deputy Secretary of Defense and their appointments shall be renewed by the Secretary on an annual basis in accordance with DoD policies and procedures. The Secretary of Defense shall appoint Group members to a term of service of one-to-four years, and no member shall serve more than two consecutive terms of service, to include its subcommittees, or serve on more than two DoD Federal advisory committees at one time, unless authorized by the Secretary of Defense.

Group members who are not full-time or permanent part-time Federal officers or employees shall be appointed as experts or consultants, pursuant to 5 U.S.C. § 3109, to serve as special government employee (SGE) members. Those members who are full-time or permanent part-time Federal officers or employees shall be appointed, pursuant to 41 C.F.R. § 102-3.130(a), to serve as regular government employee (RGE) members. Group members shall, with the exception of reimbursement for official Group-related travel and per diem, serve without compensation, unless authorized by the Secretary of Defense.

The Secretary of Defense shall select the Group's Chair from among the membership approved by the Secretary of Defense or the Deputy Secretary of Defense. The Chairman of the Joint Chiefs of Staff, may appoint consultants with special expertise to assist the Group on an ad-hoc basis. These consultants, if not full-time or part-time Federal employees, shall be appointed, pursuant to 5 U.S.C. § 3109, shall serve as SGEs, shall be appointed on an intermittent basis to work specific Group-related efforts, shall not participate in the deliberations of the Group or any of its subcommittees, shall have no voting rights whatsoever on the Group or any of its subcommittees, and shall not count toward the Group's total membership.

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Each member is appointed to provide advice to the Government on the basis of his or her best judgment without representing any particular point of view and in a manner that is free from conflict of interest.

13. Subcommittees: The Department, when necessary and consistent with the Group's mission and DoD policies and procedures, may establish subcommittees, task forces, or working groups to support the Group. Establishment of subcommittees will be based upon a written determination to include terms of reference, by the Secretary of Defense, the Deputy Secretary of Defense, or the Chairman of the Joint Chiefs of Staff, as the Group's Sponsor.

These subcommittees shall not work independently of the chartered Group, and shall report all of their recommendations and advice solely to the Group for full and open deliberation, discussion, and voting. Subcommittees have no authority to make decisions and recommendations, verbally or in writing, on behalf of the Group. No subcommittee or any of its members can update or report directly to the DoD or any Federal officer or employee.

The Group has one permanent subcommittee, the Stockpile Assessment Team ("the Team"). Total membership of the Team will not exceed 15 members who are eminent authorities in the fields of strategic policy formulation; nuclear weapon design; national command, control, communications, intelligence, and information operations; or other important aspects of the Nation's strategic forces.

The Secretary of Defense shall appoint subcommittee members in the same manner as the Group members, even if the member in question is already a Group member. Subcommittee members, with the approval of the Secretary of Defense, may serve a term of service on a subcommittee of one-to-four years, with annual renewals. No member shall serve more than two consecutive terms of service on a subcommittee, without approval by the Secretary of Defense. Subcommittee members are appointed to provide advice to the Government on the basis of their best judgment without representing any particular point of view and in a manner that is free from conflict of interest.

Subcommittee members, if not full-time or part-time Federal employees, shall be appointed as experts or consultants, pursuant to 5 U.S.C. § 3109, to serve as SGE members. Those subcommittee members who are full-time or permanent part-time Federal officers or employees shall be appointed, pursuant to 41 C.F.R. § 102-3.130(a), to serve as RGE members. With the exception of reimbursement for official Group-related travel and per diem, subcommittee members shall serve without compensation.

All subcommittees operate under the provisions of the FACA, the Sunshine Act, governing Federal statutes and regulations, and established DoD policies and procedures.

14. Recordkeeping: The records of the Group and its subcommittees shall be handled according to section 2, General Records Schedule 26, and governing DoD policies and procedures. These records shall be available for public inspection and copying, subject to the Freedom of Information Act of 1966 (5 U.S.C. § 552, as amended).

15. Filing Date: May 31, 2014